

SEVENHAMPTON PARISH COUNCIL
Draft Minutes of the
Annual meeting of the Parish Council
Which took place at 7pm at the Village Hall

1. Welcome by Vice Chair of the Council
2. Election of Chair agreed of Lynne and Vice Chair of the Council Emma (with a pause for signing acceptance of office forms). Council agreed that Councillor Jackson will sign forms before the next
3. Recording of attendance Emma, Joanna, Harry, Gordon, Matthew Bill (19.21)and apologies for absence from Parish Councillor L Jackson, County Councillor Paul Hodgkinson and District Councillor Robin Hughes.
4. No Public session (no attendance)
5. Approval of the minutes of the meeting held on March 15th 2021 -agreed with amendment of paragraph 12
No Matters arising (see separate items)
6. Council does not wish to review the Standing orders and Financial regulations
7. Council agreed it wishes to continue as last year with regard to Councillors with lead roles eg, planning

Where Council agreed to renew existing arrangements (see below), it gives permission to the Clerk to renew at the appropriate time:

8. Council agreed it wishes to renew existing arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses eg grass cutting agreement (agreed at last meeting) , Pata Payroll, etc
9. Council agreed it wishes to continue representation on or work with external bodies and arrangements for reporting back for example the Village newsletter, website etc
10. Council does not wish to conduct a review of inventory of land and other assets
11. Council agreed wishes to renewal its insurance cover in respect of all insurable risks in the sum (tbc approx. £205.68) noting the Council is in a 3 year LTA (due June 21)
12. Council agreed it wishes to continue with the Good Neighbour car-sharing insurance, renewal agreed May 2021 (next due April 2022)
13. Council agreed it wishes to renew the Council's subscriptions to other bodies;eg GAPTC (agreed at last meeting), Parish Online, Council Direct, website hosting and domain name,
14. Council considered if it wishes to review the Council's complaints procedure during the next year- Clerk to distribute prior to meeting
15. Council considered its policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders);
16. Council agreed its schedule of the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council- 3rd Monday of odd months at 7.30pm
17. Council agreed the financial statements and authorised Chair of the meeting to sign AGAR papers (due by 30th June 2021).
18. Council agreed approved payments including Grass Cutting invoice £95, Domaine Name renewals £15.59, car sharing insurance £179.87, Clerk expenses (May and June wfh and mileage) £67.35: Council authorised Clerk to pay for expenditure within approved budget with the prior agreement of Chair/Vice Chair.
19. Council noted that the Leeds Building Society account is now set up for Cllr Jackson and Clerk to sign and is agreed it wishes to extend the mandate to include Councillor Lanfear

20. Council noted that the Barclays Bank Account is set up with Cllr Jackson, Cllr Lanfear and Clerk to sign and does not wishes to extend the mandate
21. Council discussed
 - a) Highway issues brought forward from previous meeting- no updates
Perch Pool barriers still waiting removal
 - b) Signage issues brought forward from previous meeting -no updates- Twenty is plenty to be discussed at next meeting
 - c) Defibrillator update as monies (£625) have been received from Cotswold District Council
Shortfall to be ascertained and agreed Parish Council would also donate £250.
 - d) Dog bin still waiting completion
22. Councillors were asked for any other business for information purposes only
Planning matters update from Councillor Boyd
Village Hall re-opening 17th May subject to COVID restrictions.
23. Close of meeting 19.33pm