

SEVENHAMPTON PARISH COUNCIL

Agenda of the **Parish Council Meeting** to be held via zoom on **Monday March 15th 2021 at 7.30pm – zoom link**

<https://us05web.zoom.us/j/82371161706?pwd=Ync3NIJMd3JEUFNhcFNwaGJta3NTZz09>

1. **Welcome by Chairman**
2. **Attendance and accept apologies for absence to be recorded.**
Parish Councillors' Lynne Jackson, Harry Boyd, Gordon Day, Bill Jenkin, Emma Lanfear, Mathew Cain and Joanna Ruddock. County Councillor Paul Hodgkinson District Councillor Robin Hughes
3. **Public Session at the discretion of the Chairman.**
4. **Councillors to be invited to make Declarations of interest in any item on the agenda**
5. **Council to approve the minutes from the Council meeting held on 18th January 2021 and consider matters arising other than those stated below as agenda items:**
6. **Council to note update on dog-bin in Sevenhampton from District Council (original information submitted November 2020). Confirmation that the information needed has been received and has been passed this across to waste partners Ubico. The crew responsible will carry out a site visit of the proposed location for the dog waste bin and then arrange installation.**
7. **Council to discuss defibrillator update. Application for £625 grant approved. Monies to be paid to Parish council bank account via BACS**
8. **Reports from County and District Councillors**
9. **Council to discuss speed issues**
 - a) **Syreford to Charlton Abbots Road**
 - b) **Meeting with Highways manager and County Councillor regarding Request for lower speed limit from resident**
10. **Council to discuss updates on any Drainage/flood issues**
11. **Council to discuss Highway issues**
 - a) **Church Lane (kerbs)**
12. **Council to discuss Ash Die Back project update.**
13. **Financial Matters**
 - a. **Presentation of financial reports as attached**
 - b. **To agree payment list as attached**
 - c. **To agree payment for IOC data protection fee £40**
 - d. **GAPTC subscription - £85.99**
 - e. **To appoint independent internal auditor**
 - f. **To agree grass cutting contract in the sum of 6 cuts at £95 and 1 cut at £100**
14. **Council to discuss any updates for “village dates” newsletter**
15. **Council to discuss virtual/person meetings as advised by NALC (May 2021)**
 - b) **To discuss village hall and organisations re-opening**
16. **Planning matters -applications received as distributed via email.**
 - a) **20/04368/FUL- green sedum roof at High Bank (consultations closed)**
 - b) **21/00437/FUL – Erection of detached double garage and workshop etc at Old Stones, The Quarry**
 - c) **21/00951/TCONR – to remove Cherry tree at Wood Avens**
 - d) **21/01032/TCONR – tree works at Street Record, Brockhampton Park**
17. **Closed session -public to be excluded due to staff matters to be discussed**
18. **To agree date, time and format of next Council meeting- Monday 17th May 2021 at 7.30pm via Zoom**
19. **Any other business for information purposes only and close of meeting**

SEVENHAMPTON PARISH COUNCIL

Draft minutes of the **Parish Council Meeting** held via zoom on **Monday January 18th 2021 at 7.30pm** – zoom link <https://us05web.zoom.us/j/85214020615>

1. **Welcome by Chairman**
2. **Attendance recorded as Parish Councillors' Lynne Jackson, Harry Boyd, Gordon Day, Bill Jenkin, Emma Lanfear, Mathew Cain and Joanna Ruddock. County Councillor Paul Hodgkinson and 3 members of the public attended.**
District Councillor Robin Hughes had indicated he would join the meeting but did not attend
3. **Public Session took place at the discretion of the Chairman. The members of the public spoke on speed issues (see below)**
An extra Grit bin requested for specific area.
4. **Council discussed speed issues**

c) **Request for lower speed limit from resident GS as distributed via email**

It was confirmed that speed limits are County Council responsibility.
There was a discussion on Parish boundary limits. It was suggested that other Parishes are consulted by Glos Highways
It was discussed if "20 is plenty" would be an option
The cost and length of process was mentioned by CC Hodgkinson. He confirmed that the cost will be paid for by the County Council.
Residents asked where the "20 is plenty" would be able to used
Residents also stated that an accident had taken place last year
Councillor Day stated previously the Council had tried to avoid using the same posts for the existing 40mph and 20 is plenty signs
Residents expressed concern on the specific cross-road pinch point which is within a 40 mph but would benefit from the 20 is plenty sign as it is a particularly dangerous point for children.
County Councillor Hodgkinson suggested a site meeting with residents and highway officers may be a way forward and County Councillor Hodgkinson will make arrangements

5. **Report from County Councillor – Covid update, vaccination statistics, no crash meeting on 1st February via zoom (Councillor Jenkin). County Council services are still available.**
Questions re local elections delayed from 2020. District Council administer the local elections (May 6th 2021)
6. **There were no Declarations of interest in any item on the agenda**
7. **Council approved the minutes from the Council meeting held on 16th November 2020**
8. **Council noted Clerk shared an update on dog-bin in Sevenhampton from District Council (original information submitted November 2020)- clerk to keep chasing**
9. **Council discussed new defibrillator for Sevenhampton update. Delayed due to COVID and Cllr Ruddock is liaising with KB. Training recommended before installation. KB is also investigating grant application. Cllr Jackson will also contact KB**
10. **Report from District Councillor – none**

11. Council discussed speed issues
 - a) Request for lower speed limit from resident GS as distributed via email – see above public session discussion
Councillor Jenkin suggested Traffic Calming schemes may be an option
Another matter that may be discussed at the site meeting “priority for pedestrians/horse-riders signage”
White gates to the village were also mentioned as a possible speed calming measure
 - b) Correspondence from PM 20pmh schemes noted – bring to next agenda following meeting with Glos Highways (see above items)
 - c) Clerk to request the loan of speed gun from Shipton PC
12. Council discussed updates on any Drainage/flood issues
 - a. Perch Pool – works have been done but flooding still noted
 - b. Drains by Manor Farm have been done, but not jetted. Bollards have been left in situ to slow traffic down
13. Council discussed Highway issues
 - c) Church Lane (kerbs) – discuss with Highways at site meeting -Cllr Jackson
Cllr Lanfear suggested some photos be taken
 - d) Trees (correspondence from KB) in Church Lane – Cllr Jackson
14. Council discussed Ash Die Back project as distributed via email
Feedback from residents noted
Cllr Jackson has ordered 300 plants which will be distributed among those that have expressed an interest. Further public consultation will be undertaken once total number received is known
15. Financial Matters
 - a. Presentation of financial reports as attached
 - b. agreed payment list as attached
 - c. agreed budget for 2021/22
 - d. Noted that CDC has collected £7.01 of Neighbourhood CIL funds which will be paid to the Parish Council (see note attached)-It was agreed to be put towards the cost of dog bin.
16. Council noted there were no updates on “village dates” newsletter
17. Council noted the new WhatsApp Councillor group for information sharing
18. Planning matters -applications received as distributed via email.
 - e) Court Cottage correspondence from resident NB as distributed via email
Parish Council had no objection except for Cllr Boyd to liaise with residents to ascertain local feedback
All the following not objected to
 - f) 20/04491/TCONR – 23/12/20 Trees at East Lodge Brockhampton
 - g) 20/04556/TCONR – 21/12/20 Trees at The Old Stables, Sevenhampton
 - h) 20/04200/TCONR – 04/12/20 Trees at Park Cottage Brockhampton
 - i) 20/03929/TCONR – 17/11/20 Trees at 52 Sevenhampton
19. Council agreed date, time and format of next Council meeting- Monday 15th March 2021 at 7.30pm via Zoom. Clerk to arrange zoom.
20. Any other business for information purposes only
Voluntary Car driving scheme update
Footpath erosion
Bollards at Perch pond
close of meeting at 20.47

Cash book

01/04/20-31/03/2021

CASH BOOK

<u>18/09/1920</u>	<u>PAYEE</u>	<u>CHQ NO</u>	<u>AMOUNT</u>	<u>CURRENT A/C</u>	<u>CURRENT A/C TOTAL FOR YEAR TO DATE</u>
01/04/2020					10640.29
30/04/2020	B HOLDER	SO	224.30	-224.30	10415.99
07/04/2020	ICO	DD	35.00	-35.00	10380.99
17/04/2020	CDC	INCOME	6000.00	6000.00	16380.99
26/05/2020	B HOLDER	SO	224.30	-224.30	16156.69
29/05/2020	EXPENSES	200039	41.40	-41.40	16115.29
27/05/2020	M LEWIS	200040	95.00	-95.00	16020.29
27/05/2020	DOMAIN	200041	15.59	-15.59	16004.70
30/05/2020	COM FIRST	200042	205.68	-205.68	15799.02
21/07/2020	M LEWIS	200043	95.00	-95.00	15704.02
21/07/2020	HMRC	200044	168.00	-168.00	15536.02
21/07/2020	LEEDS BS	200045	1000.00	-1000.00	14536.02
21/07/2020	EXPENSES	200046	67.20	-67.20	14468.82
21/07/2020	I SELKIRK	200047	100.00	-100.00	14368.82
21/07/2020	DEF BATT	200048	25.90	-25.90	14342.92
21/07/2020	PATA	200049	23.25	-23.25	14319.67
17/09/2020	M LEWIS	200050	95.00	-95.00	14224.67
17/09/2020	RHODES V H	200051	67.50	-67.50	14157.17
18/09/2020	EXPENSES	200052	60.60	-60.60	14096.57
18/09/2020	HMRC	200053	168.00	-168.00	13928.57
26/08/2020	B HOLDER	SO	224.30	-224.30	13704.27
26/06/2020	B HOLDER	SO	224.30	-224.30	13479.97
26/07/2020	B HOLDER	SO	224.30	-224.30	13255.67
15/07/2020	WAYLEAVE	DEPOSIT	21.08	21.08	13276.75
		200058			
10/09/2020	DISC DOMAIN	62	119.99	-119.99	13156.76
10/11/2020	COUNCIL DIRECT	20059	12.00	-12.00	13144.76
10/11/2020	PATA	200060	46.50	-46.50	13098.26
17/09/2020	Y RUGGINS	200054	27.41	-27.41	13070.85
19/10/2020	P ONLINE	200056	36.00	-36.00	13034.85
09/11/2020	HMRC TO DEC	200061	280.00	-280.00	12754.85
23/09/2020	CDC	PRECEPT	2000.00	2000.00	14754.85
26/09/2020	B HOLDER	SO	224.30	-224.30	14530.55
26/10/2020	B HOLDER	SO	224.30	-224.30	14306.25
29/10/2020	CIL	receipt	7.01	7.01	14313.26
29/09/2020	M LEWIS	100737	95.00	-95.00	14218.26
02/11/2020	bholder exp	100738	60.60	-60.60	14157.66
26/11/2020	bholder	so	224.30	-224.30	13933.36
26/12/2020	bholder	so	224.30	-224.30	13709.06
09/12/2020	M LEWIS	100740	225.00	-225.00	13484.06
26/01/2021	B HOLDER	so	224.30	-224.30	13259.76
12/01/2021	b h expenses	100739	91.00	-91.00	13168.76
26/02/2021	B HOLDER	so	224.30	-224.30	12944.46
	b holder				
08/03/2021	expenses	100740	56.21	-56.21	12888.25
31/03/2021	hmrc	100741	168.60	-168.60	12719.65

Budget /year to date

	<u>BUDGET</u>	<u>ACUTAL YEAR TO DATE</u>	<u>BALANCE AVAILABLE TO SPEND</u>	<u>still to be received</u>
budget to date				
PRECEPT	8000	8000		0
CIL	0	7	7	
bank interest deposit account	0	0		0
inter account trans	0	1000		0
wayleave	21	21	0	
VAT to be reclaimed	0	0		0
other receipts		0		0
INCOME	8021	9028	7	0
employment costs	3750	3252	498	
repair of BT box	52	0	52	
grit bins	100	0	100	
hire of venue	75	124	-49	
subscriptions	225	48	177	
training	250	0	250	
insurance	480	206	274	
admin/use of home	216	321	-103	
reserves	1000	1000	0	
S137	0	0	0	
DEF COSTS	100	26	74	
grass cutting	650	605	45	
stationery	250	0	250	
chairs allowance	30	0	30	
councillors' expenses /travel	250	0	250	
it costs	350	205	145	
Village DATES	100	27	73	
audit fees	90	100	-10	
ico subs	35	35	0	
Expenditure	8003	5949	3079	0
contingency/balance				
EXPENDITURE TO DATE TOTALS	18	3079		0

