

SEVENHAMPTON PARISH COUNCIL

Draft minutes of the Parish Council Meeting held on Monday November 16th 2020 at 7.30pm
via zoom

<https://zoom.us/j/97410479516?pwd=d2FmQzhiS1pYeXpLdHA5YTICU0ZYQT09>

1. Welcome by Chairman
2. Attendance and accept apologies for absence recorded as Parish Councillors' Lynne Jackson, Harry Boyd, Gordon Day, Bill Jenkin, Emma Lanfear, Mathew Cain and Joanna Ruddock. County Councillor Paul Hodgkinson
3. Public Session at the discretion of the Chairman.
4. Councillors were invited to make Declarations of interest in any item on the agenda
5. Council approved the minutes from the last Council meeting and considered matters arising other than those stated below as agenda items:
6. Council noted request for dog-bin in Sevenhampton with maps/drawings has been submitted to District Council. A further email has been received asking for a map with location marked, Cotswold District Council would prefer an aerial view. Clerk has responded explaining the map with location has been already been emailed.
7. Council discussed defibrillator update. Insurance company have informed us that if the PC already own the Telephone box, the defibrillator would be covered under public liability. If Council wish to cover under all-risks policy, additional cost would be approx. £25.00: Council confirmed they own the telephone box and they would wish to cover defibrillator under all risks policy.
8. Report from County Councillor Paul Hodgkinson -focus COVID and updates on Highway issues including Northleach bye-pass and A417 missing link.
9. Council discussed updates on Drainage/flood issues.
10. Council discussed any other Highway issues
11. Financial Matters
 - a. agreed financial reports as distributed
 - b. agreed payment list as distributed
 - c. considered and after discussion agreed Precept in the sum of £8160
 - d. Council to agree budget for 2021/22 at next meeting
12. Council noted there were no updates on "village dates" newsletter
13. Planning matters -applications received as distributed via email noted
14. Council agreed the next Council meeting-18th January 2021 -
15. close of meeting at 20.23pm

Cash book for November 2020

<u>18/09/1920</u>	<u>PAYEE</u>	<u>CHQ NO</u>	<u>AMOUNT</u>	<u>CURRENT A/C</u>	<u>CURRENT A/C TOTAL FOR YEAR TO DATE</u>
					10640.29
01/04/2020					10640.29
30/04/2020	B HOLDER	SO	224.30	-224.30	10415.99
07/04/2020	ICO	DD	35.00	-35.00	10380.99
17/04/2020	CDC	INCOME	6000.00	6000.00	16380.99
26/05/2020	B HOLDER	SO	224.30	-224.30	16156.69
29/05/2020	EXPENSES	200039	41.40	-41.40	16115.29
27/05/2020	M LEWIS	200040	95.00	-95.00	16020.29
27/05/2020	DOMAIN	200041	15.59	-15.59	16004.70
30/05/2020	COM FIRST	200042	205.68	-205.68	15799.02
21/07/2020	M LEWIS	200043	95.00	-95.00	15704.02
21/07/2020	HMRC	200044	168.00	-168.00	15536.02
21/07/2020	LEEDS BS	200045	1000.00	-1000.00	14536.02
21/07/2020	EXPENSES	200046	67.20	-67.20	14468.82
21/07/2020	I SELKIRK	200047	100.00	-100.00	14368.82
21/07/2020	DEF BATT	200048	25.90	-25.90	14342.92
21/07/2020	PATA	200049	23.25	-23.25	14319.67
17/09/2020	M LEWIS	200050	95.00	-95.00	14224.67
17/09/2020	RHODES V H	200051	67.50	-67.50	14157.17
18/09/2020	EXPENSES	200052	60.60	-60.60	14096.57
18/9/20	HMRC	200053	168.00	-168.00	13928.57
26/08/2020	B HOLDER	SO	224.30	-224.30	13704.27
26/06/2020	B HOLDER	SO	224.30	-224.30	13479.97
26/07/2020	B HOLDER	SO	224.30	-224.30	13255.67
15/07/2020	WAYLEAVE	DEPOSIT	21.08	21.08	13276.75
10/09/2020	DISC DOMAIN	200058 62	119.99	-119.99	13156.76
10/11/2020	COUNCIL DIRECT	20059	12.00	-12.00	13144.76
10/11/2020	PATA	200060	46.50	-46.50	13098.26
17/09/2020	Y RUGGINS	200054	27.41	-27.41	13070.85
19/10/2020	P ONLINE	200056	36.00	-36.00	13034.85
09/11/2020	HMRC TO DEC	200061	280.00	-280.00	12754.85
23/09/2020	CDC	PRECEPT	2000.00	2000.00	14754.85
26/09/2020	B HOLDER	SO	224.30	-224.30	14530.55

Payment list agreed

10/09/2020	DISC DOMAIN	200058 62	119.99
10/11/2020	COUNCIL DIRECT	20059	12.00
10/11/2020	PATA	200060	46.50
19/10/2020	P ONLINE	200056	36.00
09/11/2020	HMRC TO DEC	200061	280.00

Payment list

Bank reconciliations

01/04/2020	OPENING BANK BALANCE		10640.29	
	EXPENDITURE FOR PERIOD	-4130.82		
	INCOME FOR PERIOD	8021.08		
	NET EXPENDITURE		3890.26	
10/11/2020	BANK BALANCE AS ABOVE			14530.55
	BAL PER S/M	04/10/2020	15287.95	
	LESS U/P CHEQUES			
	200058	119.99		
	20059	12.00		
	200060	46.50		
	200054	27.41		
	200056	36.00		
	200061	280.00		
	200051	67.5		
	200053.00	168		
			757.40	
			14530.55	
11/11/2020	<u>reconciled balance</u>			14530.55
Leeds BS Deposit account				12968.62
	Total bank balance			27499.17

Budget against actual to 11/11/20

	<u>BUDGET</u>	<u>ACUTAL YEAR TO DATE</u>	<u>BALANCE AVAILABLE TO SPEND</u>	<u>Comparison with nov 19</u>
budget to date				
PRECEPT	8000	8000		7750.00
Produce show	0	0		0.00
bank interest deposit account	0	0		0.00
inter account trans	0	1000		0.00
wayleave	21	21	0	21.08
VAT to be reclaimed	0	0		0.00
other receipts		0		0.00
INCOME	8021	9021	0	7771.08
employment costs	3750	1962	1788	50.40
contingency - repair of BT box	52	0	52	0.00
grit bins	100	0	100	2527.70
hire of venue	75	68	8	0.00
subscriptions	225	48	177	119.97
training	250	0	250	0.00
insurance	480	206	274	216.50
admin/use of home	216	169	-103	408.61
reserves	1000	1000	0	1000.00
S137	0	0	0	0.00
DEF COSTS	100	26	74	0.00
grass cutting	650	285	365	570.00
stationery	250	0	250	24.00
chairs allowance	30	0	30	0.00
councillors' expenses /travel	250	0	250	0.00
it costs	350	205	145	0.00
Village DATES	100	27	73	24.00
audit fees	90	100	-10	90.00
ico subs	35	35	0	35.00
Expenditure	8003	4131	3723	5066.18
contingency/balance				
EXPENDITURE TO DATE TOTALS	18	4890	-3722	5066.18

Budget /precept for 2021/22 considered

	<u>BUDGET 2020/21</u>	<u>ACUTAL YEAR TO DATE</u>	<u>Budget for 2021/22</u>	<u>notes</u>
budget to date				
PRECEPT	8000	8000	8160	2% increase for inflation
Produce show	0	0		
bank interest deposit account	0	0		
inter account trans	0	1000		
wayleave	21	21	21	
VAT to be reclaimed	0	0		
other receipts		0		
INCOME	8021	9021	8181	
employment costs	3750	1962	3366	actual
contingency - repair of BT box	52	0	50	
grit bins	100	0	100	
hire of venue	75	68	75	
subscriptions	225	48	225	
training	250	0	250	
insurance	480	206	480	+£25
admin/use of home	216	169	312	
reserves	1000	1000	1000	To leeds b/society
S137	0	0		
DEF COSTS	100	26	100	Additional costs for extra def?
grass cutting	650	285	650	
stationery	250	0	24	
chairs allowance	30	0	30	
councillors' expenses /travel	250	0	100	
it costs	350	205	350	
Village DATES	100	27	50	
audit fees	90	100	140	
ico subs	35	35	35	
Expenditure	8003	4131	7337	
contingency/balance			844	surplus
EXPENDITURE TO DATE TOTALS	18	4890		