

SEVENHAMPTON PARISH COUNCIL

Draft minutes of the **Parish Council Meeting** held at Rhodes Memorial Hall on **Monday September 21st 2020 at 7.30pm** via zoom

<https://zoom.us/j/91653773250?pwd=NmtMOHNhV0NubW1EUHNmQzhkd0pLQT09>

1. **Welcome by Chairman**
2. **Attendance and accept apologies for absence recorded.**
Parish Councillors' Lynne Jackson, Gordon Day, Bill Jenkin, Emma Lanfear. County Councillor Paul Hodgkinson District Councillor Robin Hughes have sent their apologies. Non attendance of Councillor Harry Boyd,
3. **No Public attended Session at the discretion of the Chairman.**
4. **Councillors were invited to make Declarations of interest in any item on the agenda**
5. **Council approved the minutes from the last Council meeting and considered matters arising for information purposes other than those stated below as agenda items:**
6. **Council discussed update on request for dog-bin in Sevenhampton. CDC can provide and install for the sum of £210-£230 plus VAT, time limit 1-2 weeks from order being placed. Will need a google map and a site plan/sketch with x for installation. As this is within budge of £300, Clerk will proceed if provided with map/sketch plan. Council approved expenditure from general reserves. Chairman to obtain permission of land owner for it to be situated between grit bin and telephone kiosk.**
7. **Council discussed defib update – waiting for insurance information. Clerk to chase insurance company for confirmation**
8. **Clerk provided update on number of parish councillors following enquiry of District Council. It has been confirmed that 7 Councillors can be elected/co-opted on to the parish council. There has been one application from a resident. Council approved co-option of Mrs J Ruddock**
9. **Reports from County Councillor as distributed and District Councillor report not available**
10. **Council discussed updates on any Drainage/flood issues**
11. **Council discussed any other Highway issues- Action being taken Perch Pool was noted,**
12. **Financial Matters**
 - a. **Presentation of financial reports as distributed**
 - b. **Agreed payment list as distributed**
13. **Council discussed updates on “village dates” newsletter and approved expenses claim in the sum of £27.41**
14. **Planning matters -applications received as distributed via email. No comment on 20/02796/TCONR**
15. **Agreed date, time and format of next Council meeting-16th November 2020- Zoom meetings going forward 7.30pm (Clerk gave update from NALC regarding formats of meetings)**
16. **Any other business for information purposes only and meeting closed at 19.53pm**

Financial reports

01/04/20-18/9/2020	CASH BOOK				
					<u>CURRENT A/C TOTAL FOR YEAR TO DATE</u>
<u>18/09/2020</u>	<u>PAYEE</u>	<u>CHQ NO</u>	<u>AMOUNT</u>	<u>CURRENT A/C</u>	
					10640.29
01/04/2020					10640.29
30/04/2020	B HOLDER	SO	224.30	-224.30	10415.99
07/04/2020	ICO	DD	35.00	-35.00	10380.99
17/04/2020	CDC	INCOME	6000.00	6000.00	16380.99
26/05/2020	B HOLDER	SO	224.30	-224.30	16156.69
29/05/2020	EXPENSES	200039	41.40	-41.40	16115.29
27/05/2020	M LEWIS	200040	95.00	-95.00	16020.29
27/05/2020	DOMAIN	200041	15.59	-15.59	16004.70
30/05/2020	COM FIRST	200042	205.68	205.68	16210.38
21/07/2020	M LEWIS	200043	95.00	-95.00	16115.38
21/07/2020	HMRC	200044	168.00	-168.00	15947.38
21/07/2020	LEEDS BS	200045	1000.00	-1000.00	14947.38
21/07/2020	EXPENSES	200046	67.20	-67.20	14880.18
21/07/2020	I SELKIRK	200047	100.00	-100.00	14780.18
21/07/2020	DEF BATT	200048	25.90	-25.90	14754.28
21/07/2020	PATA	200049	23.25	-23.25	14731.03
*17/09/2020	M LEWIS	200050	95.00	-95.00	14636.03
*17/09/2020	RHODES V H	200051	67.50	-67.50	14568.53
*18/09/2020	EXPENSES	200052	60.60	-60.60	14507.93
*18/9/20	HMRC	200053	168.00	-168.00	14339.93
26/08/2020	B HOLDER	SO	224.30	224.30	14564.23
26/06/2020	B HOLDER	SO	224.30	-224.30	14339.93
26/07/2020	B HOLDER	SO	224.30	-224.30	14115.63
15/07/2020	WAYLEAVE	DEPOSIT	21.08	21.08	14136.71

- £27.41 for village dates publishing costs
- Cost of dog bin as approved during meeting

budget to date	<u>BUDGET</u>	<u>ACUTAL YEAR TO DATE</u>	<u>BALANCE AVAILABLE TO SPEND</u>	<u>still to be received</u>
PRECEPT	8000	6000		2000
Produce show	0	0		0
bank interest deposit account	0	0		0
inter account trans	0	1000		0
wayleave	21	21	0	
VAT to be reclaimed	0	0		0
other receipts		0		0
INCOME	8021	7021	0	2000
employment costs	3750	1458	2293	
contingency - repair of BT box	52	0	52	
grit bins	100	0	100	
hire of venue	75	68	8	
subscriptions	225	0	225	
training	250	0	250	
insurance	480	206	274	
admin/use of home	216	169	-103	
reserves	1000	1000	0	
S137	0	0	0	
DEF COSTS	100	26	74	
grass cutting	650	285	365	
stationery	250	0	250	
chairs allowance	30	0	30	
councillors' expenses /travel	250	0	250	
it costs	350	39	311	
Village DATES	100	0	100	
audit fees	90	100	-10	
ico subs	35	35	0	
Expenditure	8003	3385	4469	0
contingency/balance				
EXPENDITURE TO DATE				
TOTALS	18	3636	-4469	0

BANK RECONCILIATION					
01/04/2020	OPENING BANK BALANCE			10640.29	
	EXPENDITURE FOR PERIOD		-3384.62		
	INCOME FOR PERIOD		6021.08		
	NET EXPENDITURE			2636.46	
18/09/2020	BANK BALANCE AS ABOVE				13276.75
	BAL PER S/M	04/09/2020		14959.10	
	LESS U/P CHEQUES				
		200044	168.00		
		200045	1000.00		
		200047	100.00		
		200049	23.25		
		200050	95.00		
		200051	67.50		
		200052	60.60		
		200053	168.00		
				1682.35	
				13276.75	
18/09/2020	<u>reconciled balance</u>				13276.75
Leeds BS Deposit account					
					12968.62
	Total bank balance				26245.37