

Parish Council Minutes

Wednesday 19th May 2010

Sevenhampton Parish Council Minutes of a meeting of the Parish Council held on Wednesday 19th May 2010

Present:

Bill Jenkin (chairman), Bill Lanfear, Lynne Jackson, Harry Boyd,
Di Brown, Clive Norden

1. There were no **apologies for absence**
2. There were no **declarations of interest** in any item on the agenda
3. **Election of Officers:** RESOLVED unanimously that the retiring officers Bill Jenkin and Bill Lanfear be reappointed Chairman and Vice Chairman respectively. Harry Boyd would remain representative on the Village Hall Committee, Di Brown as internal auditor and the Clerk as RFO for the year.
4. The **minutes** of the meeting held on 17 March 2010 having been circulated were signed and dated as a true record of proceedings
5. **Matters arising:**
 - a. **Donnywell** – the stone to be purchased and laid shortly;
 - b. The **footbridge** over the ford had been inspected by Highways and was not considered in danger of collapse. However, some remedial work would be carried out as soon as practicable;
 - c. The **signage** at the Deer Park –the clerk to write to the owner mentioning the visual and safety aspect of the sign;
 - d. The **stop tap** by the post box had been repaired but had been exposed again – the clerk to contact the Water Authorities;
 - e. **Emergency Planning** – there had been little response from the questionnaire but a further meeting would be arranged;
 - f. **path by Coln** – the clerk is still awaiting contact dates from Phil Cluley (ROW Officer);
 - g. **Street map** – Martin Podd is now working on it and a draft should be available for the next meeting.
6. A template for a new set of **standing orders** from the SLCC was in the hands of the Clerk for discussion at the September meeting. In the meantime the present ones were considered to be adequate.
7. The **Annual Return and Statement of Annual Governance** were produced to the meeting by the Clerk and after full discussion they were signed and dated by the chairman and RFO for onward transmission to the auditor.
8. **Financial report:**

Payments: Jenkin (VL copying) £40.00; Tree Warden Group donation £10; ICO Data Protection £35.00; Clerk £396.00; Selkirk – audit fee £75.00; Webb – grass cutting £100.00; Community First insurance premium £299.50.

Receipts: CDC first instalment precept £3,750.00. Balances: £10,023.70 Barclays a/c and £9,326.98 Way Forward. DB to contact the chairman of the Village Hall Committee with regard to work to be carried out on the hall which the parish council would be prepared to fund.
9. **Seat in Gassons Lane** – LJ agreed to ask Robert to look at the seat and

the repair thereof. After long discussion it was thought appropriate for a tree to be planted (possibly an acer) and a stone seat placed on the green in Brockhampton in memory of Colin Rosser – DB to approach Yvonne.

10. **Planning:** Treyarnon - dormer windows and 1 New Row – rear extension re- applications pending; The Barn Brockhampton – rear extension, Sevenhampton House demolition of garage and alterations and the Old Barn greenhouse, passed. Amended details on the garages at Lower Farm Bungalow had been received and were still pending.
11. **The date of the next meeting** was confirmed as 21 July. The Clerk would be away so DB agreed to take the minutes. There being no further business the chairman closed the meeting at 8.50pm