

**Minutes of the Parish Council Meeting
held at Rhodes Memorial Hall
on Wednesday 03 April 2002**

Present: Mrs K Gregory (Chairman) Mrs A Jackson T Jackson Mr C Arkell Mr W Jenkin Mrs L Ball

Absent: Mr J Davis

1. The Chairman opened the meeting by welcoming everyone. Apologies for absence had been received from Jon Davis. The ward councillor Mrs Sydney Harrison also attended. The Clerk then read the minutes of the last meeting following which they were approved unanimously. As the minute book was unavailable the minutes would be signed at the next meeting.

2. Matters arising:

- a) Jubilee Street Party - the clerk was instructed to look into the purchase of some commemorative mugs to be given to each of the children in the parish under a certain age, yet to be decided. The remainder would be for sale to anyone who would like one. A working committee would be put together nearer the date to actually organize the event. The cow field at Manor Farm would be the venue for the bonfire/fireworks as the fields adjacent to East Lodge were unavailable. The next edition of Village Live would contain a flyer reminding parishioners of the event.
- b) Code of Conduct - The clerk informed the council members that it was her responsibility to ask the Council to sign up to the Code of Conduct, and there her responsibility ended. A long discussion ensued but it was decided the matter should be decided upon at the next meeting in May. The register of interests was proving to be the problem as it was considered invasive.

3. Planning:

- a) In Jon Davis's absence the Clerk reported that the renewed application for Bell Cottage had been passed as had the replacement windows at Manor Farm, Sevenhampton.
- b) Hill View, Brockhampton had been disposed of.
- c) There had also been a renewal of an application for Woodleigh, together with
- d) revised plans for Yew Tree Cottage,
- e) a conservatory at Stonebridge House and
- f) some changes to the new house on the Deer Park. These were all pending.

4. Revision of planning procedures:

The Chairman reported that the whole area of planning within the CDC was being streamlined and the turnaround time would probably be quicker. As for local procedure it was agreed that the plans would be passed to the nearest representative as now for local comment (and then passed to the post office), but a further copy of the plans would also be circulated to the other councillors.

5. Financial:

- a) The Clerk was unable to report in full because all the records were being audited. The figures would be included in the next financial report at the May meeting. It was, however, proposed by Anne Jackson and seconded by Thomas Jackson that the clerk resubscribe to the Local Council Review at £10.99 and also apply for the new NALC Guidance on the New Audit Regime at £9.95
- b) The grass cutting invoice had still not been received but a cheque under Section 137 had been paid for the fireworks for the Jubilee Celebrations in the sum of £283.41.
- c) Noticeboards - Roger Gibson offered to revarnish the Sevenhampton Board and Sid Holland would be approached to deal with the other ones, as the Chairman felt they needed redoing.
- d) The grass cutting tender for Sevenhampton was to be awarded to Carey Emtage in the sum of £236.00. He had still not charged for 2000-2001 and would be reminded by the Clerk.
- e) A letter of thanks would be written to Brian Smith as he had agreed to continue cutting round the post box for a further year.

6. Correspondence:

The Clerk outlined the new audit procedure which would do away with the triennial audit regime and replace with a "lighter touch" annual audit. This would require the services of an internal auditor. The Clerk to look into this and report at the next meeting.

7. The **date of the next meeting** was fixed for 15 May at 7.30pm and there being no other business the Chairman closed the meeting at 8.15pm.