**SEVENHAMPTON PARISH COUNCIL**

**Draft minutes of meeting**

**held at Brockhampton Village Hall**

**on July 17th 2023 at 7.30pm**

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|  | **Welcome** |
|  | Council considered and approved co-option to the Council, New Councillors were then invited to sign acceptance of office forms papers and then the successful applicants were invited to join the Council- Kathy Haig and Matthew Cain  2 applications have been received and forwarded to Councillors for their consideration |
|  | Attendance recorded as Parish Councillors’ **Lynne Jackson, Harry Boyd**, **Bill Jenkin**, and **Gordon Day,** **Kathy Haig and Matthew Cain. No** Members of the public |
|  | Apologies received to be accepted/recorded Parish Councillor **Emma Lanfear and** County Councillor Paul Hodgkinson  District Councillor Theyer did not attend |
|  | Declaration of Interest for matters on the agenda were invited- none |
|  | Public Participation was invited- none |
|  | Council noted the decision of the District Council regarding “ assets of community value application” in respect of the Craven Arms  “The extent of the Listing is the public house, car park, and the pub gardens immediately outside the public house.  The garage and the gardens behind the garage will be excluded from the Listing as these parts of the property did not meet the test set out in Section 88. The conclusion reached was there was no recent actual use of these parts of the property which furthers the social wellbeing and social interests of the local community.  The parts of the Property listed will remain on the register until 11th June 2028, subject to any review or appeal.  As a consequence of the Council’s decision the Property will now be added to our List of Assets of Community Value that is published on the Council’s website which will be updated shortly”. |
|  | **Counci noted update from County Councillor Hodgkinson as distributed via email** |
|  | **Council noted there was no report received from District Councillor** |
|  | Minutes of the previous Parish Council Meeting held on 5th June 2023 were approved |
|  | **Council noted there are no matters raised by independent internal auditor** |
|  | **Council approved the payment list as discussed-**  **Wfh for June, July, August £78.00 (no longer covered by standing order)**  **Expenses for July 23 £31.00**  **Independent auditor £115.00** |
|  | **Council noted the update on review of bank account**  “We have completed the initial review of this account and have send the case for final approval. I would like to reassure you that there won’t be any restrictions or the account will not be closed.” 24/5/23  'Know your client' review is in the final stages of our internal review, Should we need to check anything with you, a member of our team will contact you. There is no action required from you at this time”. 2/6/23 |
|  | **Council noted & consider updates on Highway matters to be referred to Highways**  Temporary Road Closure - 400607 - Road from The Quarry to Bakers Wood  Verge mowing on visibility strips have left parts overhanging the road |
|  | **Council noted & consider planning application updates**  23/01919/LBC Proposed replacement windows and internal alterations at Brockhampton Court – **no comment**  **23/01781/FUL Erection of single storey rear extension at Hillside, The Quarry- no comment**  **Updates on applications that have been permitted**  **Dowage House**  **Manor Farm- updates**  **Farthings- refused** |
|  | **Council confirmed its next meeting is scheduled for 18th September 2023 at 7.30pm** |
|  | **Meeting closed at 19.56 pm** |

**DRAFT MINUTES for**

**Extra-ordinary meeting of Council**

**5th June 2023**

**held in the Village Hall**

**Brockhampton at 7.30pm**

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|  | **Welcome and introductions** |
|  | **Attendance recorded as Parish Councillors Lynne Jackson, Harry Boyd, Bill Jenkin and Gordon Day, County Councillor Paul Hodgkinson & 11 members of the public attended** |
|  | **Apologies received accepted/recorded from Parish Councillor Emma Lanfear** |
|  | **Declaration of Interest for matters on the agenda were invited- none** |
|  | **Minutes of the previous Parish Council Meeting held on 15th May 2023 approved for accuracy** |
|  | **Report invited from County Councillor Hodgkinson- Definition of BOAT and if GCC approve application the resulting grading could include motorised vehicles** |
|  | **Public Participation was invited**   1. **Glos Highways staff informed public that application is result of DEFRA changing guidelines** 2. **Legislation in 2005 created restricted by-ways except for 5 specific categories- GCC did not discuss individually but made a global decision** 3. **DEFRA guidelines now mean that each individual Restricted Byways (RUPPS) must be reviewed individually** 4. **Locked gates/barriers noted** 5. **Agricultural landowners and walkers accessed the RUPPS** 6. **Emphasised the public value of the existing use** 7. **Local knowledge extends to many decades prior to 2005** 8. **Grazing in neighbouring fields** 9. **Potential harm & impact to environment if non pedestrian use is allowed** 10. **Listed as PROW as well as being on historical class 5 road register** 11. **Rural crime is a concern where motorized vehicles can access agricultural land** 12. **Conservation/habitat for rare and native species in this area** 13. **Significant pits/danger from historical mining activities** 14. **Danger to pedestrian/horses if vehicles access footpath areas.** 15. **All of the public expressed concerns/objections to these applications**   [**modificationorders@gloucestershire.gov.uk**](mailto:modificationorders@gloucestershire.gov.uk)  [**jack.capon@gloucestershire.gov.uk**](mailto:jack.capon@gloucestershire.gov.uk)  **public session closed at 20.04** |
|  | **Council agreed its response to** Wildlife & Countryside Act 1981, Section 53 Definitive Map Modification Order Application Reclassification of Restricted Byways (Formerly Roads Used as Public Paths) KSE9 and KWH12 to a Byway Open to All Traffic, Sevenhampton and Whittington Parishes (Syreford farm to Brockhampton Lane) 573/11/190 (3) -see attached information **Closing date 28th June 2023**  The Council noted that the PC expressed concerns in 2005/6 and continue to confirm that neighbouring landowners and those working for those landowners, pedestrians, horses and pedal cyclists are the only current and historical users of this restricted byways  It has not been by vehicle access other than the above.  The Council note the testimony of residents who have lived in this area at the relevant time, that the above is a true reflection of the historical and current use of this restricted byway  The Council also note that there is considerable concern of potential harm of the impact to the environment, noise pollution, security, damage to conservation/habitat to rare and native species in this area if motorized use is allowed  The Council also noted the strength of feeling and anticipate that many residents will respond individually |
|  | **Council agreed its response to** Wildlife & Countryside Act 1981, Section 53 Definitive Map Modification Order Application Reclassification of Restricted Byways (Formerly Roads Used as Public Paths) **relating to KSE2 Puckham S**crub Lane **to West Down Car Park (573/11/190(2)**  The Council noted that the PC expressed concerns in 2005/6 and continue to confirm that neighbouring landowners and those working for those landowners, pedestrians, horses and pedal cyclists are the only current and historical users of this restricted byways  It has not been by vehicle access other than the above.  The Council noted the testimony of residents who have lived in this area at the relevant time, that the above is a true reflection of the historical and current use of this restricted byway  The Council also note that there is considerable concern of potential harm of the impact to the environment, noise pollution, security, damage to conservation/habitat to rare and native species in this area if motorized use is allowed  The Council also noted the strength of feeling and anticipate that many residents will respond individually |
|  | **Council confirmed that its next scheduled meeting is Monday 17th July, commencing at 7.30pm** |
|  | **Further report from County Councillor Hodgkinson-**  Further information on “The Robin” community bus service was made available, which is free for concessionary pass holders 9.30 am to 11pm on weekdays, all day on weekends.  Phone 0345 263 8139 (select option 1) to make a booking or visit  [www.gloucestershire.go.uk/therobin](http://www.gloucestershire.go.uk/therobin)  The Robin Gloucestershire on app store |
|  | **Update on banking correspondence-** 2 emails confirming a) 24/5/23 initial review has been completed and have sent the case for final approval, also confirming no restrictions will be placed on the account b)2/6/23 confirming review is in the final stages of internal review and no action is required by PC  Both sent from KYC review team but different signatories |
|  | **Update on asset of community value request-** none received- Clerk to follow up TO ascertain the outcome |
|  | **Close of meeting- 20.38** |