**SEVENHAMPTON PARISH COUNCIL**

**Agenda/Summons for meeting**

**To be held at Brockhampton Village Hall**

**on March 20th 2023 at 7.45pm**

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|  | **Welcome** |
|  | Attendance to be recorded (anticipated as Parish Councillors’ **Lynne Jackson, Harry Boyd**, **Bill Jenkin**, **Joanna Ruddock** **Emma Lanfear** **Matthew Cain** and **Gordon Day**. County Councillor Paul Hodgkinson and District Councillor Robin Hughes) Members of the public |
|  | Apologies received to be accepted/recorded |
|  | Declaration of Interest for matters on the agenda to be invited |
|  | Public Participation to be invited |
|  | Council to receive update on assets of community value application in respect of the Craven Arms  District Council has validated the application and is contacting the current owner |
|  | Council to consider email has been received from Save the Pub group requesting a donation along with supporting information (as distributed via email) |
|  | **Council to note update from County Councillor Hodgkinson via email** |
|  | **Council to note report received from District Councillor Hughes -** |
|  | Minutes of the previous Parish Council Meeting held on 16th January 2023 to be approved |
|  | **Council to note updates on election available on**  [Current and future elections - Cotswold District Council](https://www.cotswold.gov.uk/about-the-council/elections-and-voting/current-and-future-elections/)  **Nomination papers available from** [parish-town-nomination-paper-pack.pdf (cotswold.gov.uk)](https://www.cotswold.gov.uk/media/vzwhk53l/parish-town-nomination-paper-pack.pdf)  The notice of election starts the process for the receipt of nominations.  These must be hand delivered to the Council Offices, Trinity Road, Cirencester, GL7 1PX  The candidate can ask another person to deliver their nomination papers for them and one person may deliver more than one set of nominations.  The office will be open from 9am until 5pm from Monday 20 March until Monday 3 April and then from 9am until the deadline of 4pm on Tuesday 4 April.  **The deadline for delivery is 4pm on Tuesday 4 April.** |
|  | **Council to approve the payment list as discussed-**  **expenses £17.74**  **salary underpayment £48.00**  **HMRC £127.20 to feb 23**  **Zurich -** Sevenhampton Good Neighbourhood Scheme (tbc) |
|  | **Council to note that a periodic review of bank account is being undertaken and whilst the Clerk has given all the information required, Councillors may also be contacted** |
|  | ****Council to note**** Consultation on Cotswolds National Landscape Draft Revised Neighbourhood Plan Position Statement (as distributed via email) |
|  | **Council to note & consider updates on Highway matters to be referred to Highways** |
|  | **Council to note & consider Defibrillator updates-** |
|  | **Council to note & consider planning application updates**  **Re-modelling and extension of the existing dwelling, and construction**  **of a detached garage at Wychwood Brockhampton 23/00128/FUL- Councillors response to be confirmed**  **Erection of garden office at Quarr Cottage -** **23/00012/FUL- Councillors response to be confirmed** |
|  | **Council to confirm its next meeting is scheduled for 15th May 2023 in line with legal requirements in an election year.** |
|  | **Meeting to be closed** |

**GRANT REQUEST**

The Steering Group approach to date and for the immediate future is to only spend on items deemed necessary to further the cause of Save Our Pub and to deal with immediate and short term known, quantifiable issues rather than hypothesising on what may happen in the medium term and possibly incur expense unnecessarily.

The Steering Group are extremely fortunate to have discovered among the campaign supporters a diverse set of highly skilled individuals who have been willing to offer their time, skills & services free of charge and in some cases ask for favours from their network of personal and business contacts.

All expenditure to date has been covered by individuals voluntarily.

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| **Item** | **Spent** | **Committed** | **Forecast (not committed)** |
| **Companies House**  Registration Fee | £12 | - | - |
| **MJD Hughes**  Appraisal & Valuation Services | - | £1,800 | £1,200 |
| **The Plunkett Foundation**  Membership Fee (one year) | - | £240 | - |
| **Design & Printing**  Leaflets, posters and 6 roadside banners | £470 | - | - |
| **Information Technology**  Email platform (6 months) | £24 |  | £120 |
| **Sui Generis Advice**  Barrister Fees | - | - | £2,000-£3,000 |
| Contingency | - | - | £500 |
| **Totals** | **£482** | **£2,040** | **£3,820 - £4,820** |

Not included in the above are examples of individuals giving their time, skills and services free of charge and the 13 individuals who paid for additional roadside banners:

• Website domain name registration & hosting.

• 13 roadside banners @ £28.80 each.

• Planning Consultant strategic advice.

*January 2023 (version 2)*

**Draft minutes for meeting**

**held at Brockhampton Village Hall**

**on 16th January 2023 at 7.30pm**

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|  | **Welcome** |
|  | Attendance recorded as Parish Councillors’ **Lynne Jackson, Harry Boyd**, **Bill Jenkin**, **Joanna Ruddock** **Emma Lanfear** **Matthew Cain** and **Gordon Day**. |
|  | Apologies received recorded from County Councillor Paul Hodgkinson and District Councillor Robin Hughes, , , |
|  | Declaration of Interest for matters on the agenda were invited- none |
|  | Public Participation were invited- none |
|  | Council received update on assets of community value application in respect of the Craven Arms  An email has been received from Save the Pub group which will be on the agenda for the next meeting  Council noted that the application was submitted (legal dept) and despite numerous requests for updates nothing has been received |
|  | **Noted update received from County Councillor Hodgkinson via email** |
|  | **Council noted report not received from District Councillor Hughes -** |
|  | Minutes of the previous Parish Council Meeting held on 21st November 2022 approved |
|  | **Council noted that Key election dates have been emailed to Councillors and can be widely disseminated** |
|  | **Council approved the payment list as discussed-**  **expenses £41.95**  **HMRC £221.20**  **M Lewis £100.00** |
|  | **Council noted & consider updates on Highway matters to be referred to Highways**  **Potholes to be reported direct to Glos Highways**  **Perch pool has been cleared**  **Grit bins have grit in and the gritter has been through the village**  **Snow Wardens to be addressed in the Emergency Plan update** |
|  | **Council noted & considered Defibrillator updates-**  **Monthly report update noted as being ok and has been submitted on portal by resident Council received update on Village Hall cabinet and cost of cabinet for Village Hall would be circa £500 -Cllr Jackson** |
|  | **Council noted & considered planning application updates**  **The change of use of the Craven Arms- PC objection comments have been submitted (over 300 objections have been lodged- Due to be considered 2/2/23)**  An email has been received from Save the Pub group which will be on the agenda for the next meeting  A list was read out by Cllr Boyd of the applications currently in process |
|  | **Council confirmed its next meeting is scheduled for 20th March 2023 where the parish assembly will be held at 7.30pm followed by PC meeting at 7.40pm, and the May AGM will be held on 15th May.** |
|  | **Meeting closed 19.55** |