Approved Minutes of the **Parish Council Meeting**

held on **Monday 20th September 2021 at 7.30pm**

at the Village Hall Brockhampton

1. **Welcome by Chairman**
2. **Attendance and accept apologies for absence recorded. Parish Councillors’ Lynne Jackson, Harry Boyd, Bill Jenkin, Emma Lanfear, Mathew Cain and Joanna Ruddock. Non-attendance of Gordon Day and Apologies received from County Councillor Paul Hodgkinson & District Councillor Robin Hughes**
3. **Public Session at the discretion of the Chairman. No members of the public attended. Council noted rocks have appeared on the way to Winchcombe, Glos Highways are aware.**
4. **Councillors were invited to make Declarations of interest in any item on the agenda.**

 **Cllr Ruddock declared an interest in planning item Quorr Cottage**

1. **Council approved the minutes from the Council meeting held on 19th July 2021 and considered matters arising other than those stated below as agenda items:**
2. **Council noted update on dog-bin in Sevenhampton from District Council (original information submitted November 2020) – Clerk is still chasing.**
3. **Council discussed defibrillator update.** Cllr Ruddock gave update and Council approved the following actions- 28 people have now done or applied for training on the First Aid/Defibrillator training. There will also be a free training session in the Village if the Defibrillator is purchased. Price £1925. plus VAT (for machine only) or £2125 with unlockable cabinet. +£165 annually for the support, small equipment, loan if out of action for more than 3 days, webniose, pads and batteries, plus £200 fitting charge, phone box paint and signage can be provided. Funding from the village show in region of £1000 plus the 2nd show which need confirming and the Council has approx. £850 earmarked. Questions to be confirmed a) if support contract can be added at any time b) the cost would be £165 for second one in the village c) if the webniose contract was necessary or if it can be done by volunteers. **Council agreed to proceed in principle without the service contract pending final finance figures. Delegation to Clerk within parameter of price**.

Further information from training courses attended included a universal unlock code or ambulance service preferred no locking cabinet.

1. **Brockhampton phone box adoption points raised at previous meeting considered following email from BT and authority to sign the contract by Chair/Clerk agreed –**
2. Upgrade lighting, electrical supply, connect to power supply, signage, annual maintenance – costs/specification **see attached information from BT**
3. Alternative ideas for use update following ideas sought via the Village newsletter – apart from suggestion of moving current defibrillator, no other consultation.
4. **Reports from County Councillor – issues previously raised as covered by email.**
5. Upgrading of road signage on crossroads as agreed at site meeting to be followed up with Highways Manager. **Signs have been ordered**
6. Speed survey data results-noting that Brockhampton and Sevenhampton are transposed on the maps.
7. push for pot holes to be filled where they have been identified- no additional information
8. “Quiet roads scheme” with priority for pedestrian – research by County Councillor not able to provide any information- Chair will follow up
9. Barriers at Perch Pool are still there, but hidden by overgrowth of hedgerow.
10. Two Brockhampton signs are missing -Bakers Wood and A436 (top of the Quarry)
11. **Report from District Councillor Hughes not available**
12. **Council discussed on going speed issues signage waited-It was agreed the matter was now closed as it was in the hands of Glos Highways/County Councillor**
13. **Council discussed updates on any Drainage/flood issues**

Work done at Perch Pool has not solved the problem

1. **Council discussed other Highway and PROW issues**

Noting that a stile at Sevenhampton bridge by Home Farm is in need of maintenance. It was suggested that Cllr Jackson approach the Cotswold Wardens

1. **Financial reports and payments approved (as attached)**

Discussion on renewal of Parish Online- not approved

Standing order increase – approved

Budget setting/precept to be set at next meeting.

1. **Council discussed updates for “village dates” newsletter**

An article including adopting Brockhampton phone box and additional Defibrillator to be submitted.

1. **Planning matters were considered (applications received and distributed via email)**

21/02961/LBC & 21/02960/FUL Quarr Cottage The Quarry - dated 9th Sept -

It was felt that the annex was causing concern and that it will be seen from the road. Parking issues will affect other residents in the area. – **Council OBJECT**

21/03076/FUL Byre Cottage The Quarry dated 24th August

Council had objected to previous application on access grounds, and effect on other residents minimal – **No Comment**

21/02928/FUL 4 New Row Brockhampton dated 17th August

21/02929/LBC 4 New Row Brockhampton dated 17th August

Footprint will not change – **No Comment**

21/02708/FUL Sevenhampton House dated 5th August

Garden shed at the back of the plot. **No Comment**

1. **Any other business for information purposes**

Planting a tree for platinum jubilee **–** Different locations were discussed near to PROW’s in the area. Chair to apply.

Ash trees in the area was discussed

1. **Date of next meeting confirmed as 15th November 2021 7.30pm**
2. **Meeting closed at 20.38**