SEVENHAMPTON PARISH COUNCIL

Agenda of the **Parish Council Meeting**

to be held on **Monday July 19th 2021 at 7.30pm**

at the Village Hall Sevenhampton

1. **Welcome by Chairman**
2. **Attendance and accept apologies for absence to be recorded. Parish Councillors’ Lynne Jackson, Harry Boyd, Gordon Day, Bill Jenkin, Emma Lanfear, Mathew Cain and Joanna Ruddock. County Councillor Paul Hodgkinson District Councillor Robin Hughes**
3. **Public Session at the discretion of the Chairman.**
4. **Councillors to be invited to make Declarations of interest in any item on the agenda**
5. **Council to approve the minutes from the Annual Council meeting held on 17th May 2021 and consider matters arising other than those stated below as agenda items:**
6. **Council to note update on dog-bin in Sevenhampton from District Council (original information submitted November 2020). Confirmation that the information needed has been received and has been passed this across to waste partners Ubico. The crew responsible will carry out a site visit of the proposed location for the dog waste bin and then arrange installation**. Clerk is still chasing
7. **Council to discuss defibrillator update. £625 grant received. Council approved £250 donation at the previous meeting**
8. **Adopt a phone box -BT correspondence and contract to be considered (as distributed)**
9. **Reports from County and District Councillors**
10. **Council to discuss speed issues**
11. **Syreford to Charlton Abbots Road**
12. **Meeting with Highways manager and County Councillor regarding request for lower speed limit from resident**
13. **Update on correspondence from Mr Morrish- summary of responses distributed**
14. **Council to discuss updates on any Drainage/flood issues**
15. **Council to discuss Highway issues**
16. **Church Lane (kerbs)**
17. **Perch Pool**
18. **Financial Matters**
    1. **Presentation of financial reports**
    2. **To agree payment list**
19. **Council to discuss any updates for “village dates” newsletter**
20. **Planning matters -applications received as distributed via email.**

**21/02529/FUL-** **Extension and alterations to garage to create additional garaging and**

**stores with dependent annex above at Colnside**

**21/02433/FUL -Erection of a detached oak framed garage building at Brockhampton**

**Lodge Brockhampton Park**

**21/02519/LBC & 21/02518/FUL** **Listed Building Consent for Single storey extension. Demolition of section of garden wall, relocation of steps, construction of additional garden wall at Spring Cottage**

**Brockhampton**

**21/02294/TCONR -** **To fell to ground level large Conifer (T1) in rear garden at 57 Sevenhampton**

1. **Any other business for information purposes**
2. **date of next meeting to be confirmed as 20th September 2021 7.30pm**

Draft Minutes of the

Annual meeting of the Parish Council

Which took place at 7pm at the Village Hall

On the 17th May 2021

1. Welcome by Vice Chair of the Council
2. Election of Chair agreed - Councillor Lynne Jackson and Vice Chair of the Council – agreed Emma Lanfear (with a pause for signing acceptance of office forms). Council agreed that Councillor Jackson will sign forms before the next meeting
3. Recording of attendance Councillors’ Emma Lanfear, Joanna Ruddock, Harry Boyd, Gordon Day Matthew Cain, Bill Jenkin (19.21) and Apologies for absence from Parish Councillor L Jackson, County Councillor Paul Hodgkinson and District Councillor Robin Hughes.
4. No Public session (no attendance)
5. Approval of the minutes of the meeting held on March 15th 2021 -agreed with amendment of paragraph 12 (with their bid for saplings)

No Matters arising (see separate items)

1. Council does not wish to review the Standing orders and financial regulations at this time
2. Council agreed it wishes to continue as last year with regard to Councillors with lead roles

**Where Council agreed to renew existing arrangements (see below), it gives permission to the Clerk to renew at the appropriate time:**

1. Council agreed it wishes to renew existing arrangements: grass cutting agreement (agreed at last meeting), Pata Payroll
2. Council agreed it wishes to continue representation on or work with external bodies and arrangements for reporting back for example the Village newsletter, website etc
3. Council does not wish to conduct a review of inventory of land and other assets at this time
4. Council agreed wishes to renewal its insurance cover in respect of all insurable

risks in the sum as per the renewal notice as the Council is in a 3 year LTA (due June 21)

1. Council agreed it wishes to continue with the “Good Neighbour” car-sharing insurance, renewal agreed May 2021 ( next due April 2022)
2. Council agreed it wishes to renew the Council’s subscriptions to other

bodies; eg GAPTC (agreed at last meeting), Parish Online, Council Direct, website hosting and domain name,

1. Council agreed it wishes to review the Council’s complaints procedure during the next year- Clerk to distribute prior to meeting
2. Council considered its policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders);
3. Council agreed its schedule of the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council- 3rd Monday of odd months at 7.30pm
4. Council agreed the financial statements and authorised the Chair of the meeting to sign AGAR papers (due by 30th June 2021).
5. Council approved payments including Grass Cutting invoice £95, Domaine Name renewals £15.59, car sharing insurance £179.87, Clerk expenses (May and June wfh and mileage) £67.35: Council authorised Clerk to pay for expenditure within approved budget with the prior agreement of Chair/Vice Chair.
6. Council noted that the Leeds Building Society account is now set up for Cllr Jackson and Clerk to sign and is agreed it wishes to extend the mandate to include Councillor Lanfear
7. Council noted that the Barclays Bank Account is set up with Cllr Jackson, Cllr Lanfear and Clerk to sign and does not wishes to extend the mandate
8. Council discussed
9. Highway issues brought forward from previous meeting- no updates

Perch Pool barriers still waiting removal

1. Signage issues brought forward from previous meeting -no updates- Twenty is plenty to be discussed at next meeting
2. Defibrillator update as monies (£625) have been received from Cotswold District Council

Shortfall to be ascertained and agreed Parish Council would also donate £250.

1. Dog bin still waiting completion
2. Councillors were asked for any other business for information purposes only

Planning matters update from Councillor Boyd

Village Hall re-opening 17th May subject to COVID restrictions.

1. Close of meeting 19.33pm