

Minutes of the Parish Council Meeting held at Rhodes Memorial Hall on Monday July 20th 2020 at 7.30pm

1. **Welcome by Chairman.**
2. **After discussing the advice of NALC Council agreed it did not wish to elect a Chairman for the year 20/21, carry forward to AGM May 2021**
3. **After discussing the advice of NALC Council agreed it did not wish to elect a Vice Chairman for the year 20/21, carry forward to AGM May 2021**
Acceptance of Office Forms were signed.
4. **Attendance and accept apologies for absence recorded.**
Attendance of Parish Councillors' Lynne Jackson, Harry Boyd, Gordon Day, Bill Jenkin, Emma Lanfear. One member of the public attended. Apologies received from Parish Councillor M Cain and County Councillor Paul Hodgkinson
District Councillor Robin Hughes did not attend
5. **Public Session at the discretion of the Chairman. Co-option application received and Clerk to confirm with District Council that the Council have a current vacancy following the co-option at the previous meeting.**
6. **Councillors were invited to make Declarations of interest in any item on the agenda**
7. **Council approved the minutes from the last Council meeting and considered matters arising other than those stated below as agenda items:**
Update of Defibrillator in Sevenhampton to be put on next agenda with Clerk confirming insurance situation if a defib was installed in the phone box owned by the PC which is covered.
The Village Hall defib has been lowered and the batteries changed, the door remains slightly stiff and is being followed up by Cllr Jackson
The seat at lower Sevenhampton has been maintained by a resident. Clerk was asked to thank Phillip Box, Valley View, Sevenhampton GL54 5SL
8. **Council considered a request for dog-bin in Lower-Sevenhampton. District Council to supply, install a Dog bin on a post – Green colour– not lockable. District Council to agree to empty it. Clerk was set a budget of £300 to arrange.**
9. **Report from County Councillor report was distributed and noted.**
10. **Council discussed updates on any Drainage/flood issues. Perch Pool and Manor Farm flooding and drainage issues were discussed and Clerk was asked to highlight to G C Councillor**
11. **Council discussed any other Highway issues. Re-surfacing discussed following complaints and emails to GC Councillor. Other pot hole complaints have also been logged with Highways. GC Councillor is holding a site meeting with residents.**
Serious pot holes either side of the Ford in Sevenhampton was to be also mentioned to GC Councillor on his site visit.
12. **Financial Matters**
 - a. **agreed increasing Working from Home allowance in line with HMRC (from £4 to £6)**
 - b. **agreed financial reports as attached**
 - c. **agreed payment list as presented**
 - d. **agreed AGAR reports and authorised Chair of Council to sign as appropriate**

- e. noted independent audit has been completed and independent auditor has no items to bring to the attention of Council
 - f. Agreed transfer of £1000 to Leeds Building Society Deposit Account
13. Council discussed updates on “village dates” newsletter. A new flyer has been distributed encouraging residents to sign up to the Village Dates. Updated information to be forwarded for including.
 14. Council discussed update on Leeds Building Society Deposit Account. Clerk (Mrs B Holder) has submitted her ID in accordance with instructions from the Building Society. Cllr Jenkin to be removed as signatory following confirmation that the Clerk has been accepted. Clerk to process
 15. Planning matters -applications received as distributed via email.

The Old Barn – Sevenhampton (LBC/FUL)- no comment
 16. Council agreed date of next meeting 21st September 2020. Time and format of next Council meeting to be confirmed
 17. Any other business for information purposes only and close of meeting Meeting closed at 20.26pm