

## **SEVENHAMPTON PARISH COUNCIL**

Agenda of the **Parish Council Meeting** to be held at Rhodes Memorial Hall on **Monday September 21st 2020 at 7.30pm** via zoom

<https://zoom.us/j/91653773250?pwd=NmtMOHNhV0NubW1EUHNmQzhkd0pLQT09>

1. **Welcome by Chairman**
2. **Attendance and accept apologies for absence to be recorded.  
Parish Councillors' Lynne Jackson, Harry Boyd, Gordon Day, Bill Jenkin, Emma Lanfear. County Councillor Paul Hodgkinson District Councillor Robin Hughes**
3. **Public Session at the discretion of the Chairman.**
4. **Councillors to be invited to make Declarations of interest in any item on the agenda**
5. **Council to approve the minutes from the last Council meeting and consider matters arising other than those stated below as agenda items:**
6. **Council discuss update on request for dog-bin in Sevenhampton**
7. **Council to discuss defib update**
8. **Clerk to provide update on number of parish councillors following enquiry of District Council**
9. **Reports from County and District Councillors**
10. **Council to discuss updates on any Drainage/flood issues**
11. **Council to discuss any other Highway issues**
12. **Financial Matters**
  - a. **Presentation of financial reports as distributed**
  - b. **To agree payment list as distributed**
13. **Council to discuss updates on "village dates" newsletter and to approve expenses claim in the sum of £27.41**
14. **Planning matters -applications received as distributed via email.**
15. **To agree date, time and format of next Council meeting-16<sup>th</sup> November 2020 (Clerk will give update from NALC regarding formats of meetings)**
16. **Any other business for information purposes only and close of meeting**

Draft Minutes of the **Parish Council Meeting** held at Rhodes Memorial Hall on **Monday July 20th 2020 at 7.30pm**

1. **Welcome by Chairman.**
2. **After discussing the advice of NALC Council agreed it did not wish to elect a Chairman for the year 20/21, carry forward to AGM May 2021**
3. **After discussing the advice of NALC Council agreed it did not wish to elect a Vice Chairman for the year 20/21, carry forward to AGM May 2021**  
**Acceptance of Office Forms were signed.**
4. **Attendance and accept apologies for absence recorded.**  
**Attendance of Parish Councillors' Lynne Jackson, Harry Boyd, Gordon Day, Bill Jenkin, Emma Lanfear. One member of the public attended. Apologies received from Parish Councillor M Cain and County Councillor Paul Hodgkinson**  
**District Councillor Robin Hughes did not attend**
5. **Public Session at the discretion of the Chairman. Co-option application received and Clerk to confirm with District Council that the Council have a current vacancy following the co-option at the previous meeting.**
6. **Councillors were invited to make Declarations of interest in any item on the agenda**
7. **Council approved the minutes from the last Council meeting and considered matters arising other than those stated below as agenda items:**  
**Update of Defibrillator in Sevenhampton to be put on next agenda with Clerk confirming insurance situation if a defib was installed in the phone box owned by the PC which is covered.**  
**The Village Hall defib has been lowered and the batteries changed, the door remains slightly stiff and is being followed up by Cllr Jackson**  
**The seat at lower Sevenhampton has been maintained by a resident. Clerk was asked to thank Phillip Box, Valley View, Sevenhampton GL54 5SL**
8. **Council considered a request for dog-bin in Lower-Sevenhampton. District Council to supply, install a Dog bin on a post – Green colour– not lockable. District Council to agree to empty it. Clerk was set a budget of £300 to arrange**
9. **Report from County Councillor report was distributed and noted.**
10. **Council discussed updates on any Drainage/flood issues. Perch Pool and Manor Farm flooding and drainage issues were discussed and Clerk was asked to highlight to G C Councillor**
11. **Council discussed any other Highway issues. Re-surfacing discussed following complaints and emails to GC Councillor. Other pot hole complaints have also been logged with Highways. GC Councillor is holding a site meeting with residents. Serious pot holes either side of the Ford in Sevenhampton was to be also mentioned to GC Councillor on his site visit.**
12. **Financial Matters**
  - a. **agreed increasing Working from Home allowance in line with HMRC (from £4 to £6)**
  - b. **agreed financial reports as attached**
  - c. **agreed payment list as presented**
  - d. **agreed AGAR reports and authorised Chair of Council to sign as appropriate**
  - e. **noted independent audit has been completed and independent auditor has no items to bring to the attention of Council**
  - f. **Agreed transfer of £1000 to Leeds Building Society Deposit Account**
13. **Council discussed updates on “village dates” newsletter. A new flyer has been distributed encouraging residents to sign up to the Village Dates. Updated information to be forwarded for including.**
14. **Council discussed update on Leeds Building Society Deposit Account. Clerk (Mrs B Holder) has submitted her ID in accordance with instructions from the Building Society. Cllr Jenkin to be removed as signatory following confirmation that the Clerk has been accepted. Clerk to process**
15. **Planning matters -applications received as distributed via email.**

**The Old Barn – Sevenhampton (LBC/FUL)- no comment**

- 16. Council agreed date of next meeting 21<sup>st</sup> September 2020. Time and format of next Council meeting to be confirmed**
- 17. Any other business for information purposes only and close of meeting Meeting closed at 20.26pm**