

SEVENHAMPTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the **Parish Council Meeting** to be held at Rhodes Memorial Hall on **Monday November 18th 2019 at 7.30pm** for the purpose of transacting the following business. MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND and there will be a **Question and Answer** session, if required, for Members of the Public wishing to raise questions.

Belinda Holder

13th November 2019

(Clerk to Sevenhampton Parish Council)

A G E N D A

1. Welcome by Chairman
2. To record attendance and accept apologies for absence. Parish Councillors' Lynne Jackson, Harry Boyd, Gordon Day, Bill Jenkin, Emma Lanfear. District Councillor Robin Hughes, County Councillor Paul Hodgkinson
3. Public Session at the discretion of the Chairman. Invited guest – Yvette Ruggins re Email based village diary/notice board
4. Councillors will be invited to make Declarations of interest in any item on the agenda
5. Council to approve the minutes from the last Council meeting and consider matters arising other than those stated below as agenda items:
6. Council to agree any actions following public session re Email based village diary/notice board
7. Council to note any update on the damage to verges along Gassons Lane caused by large, wide vehicles
8. Council to note no applications for co-option have been received and to discuss way forward
9. Council to note updates to amendments to Bank Mandates
10. Council to formally agree resolution to changes to Leeds Building Society Account in the name and address of contact and to formally authorise signatories to sign letter in support of the formal resolution
11. Council to consider correspondence received
 - a) Council motion request from powerforpeople.org.uk
 - b) Update on VAS
 - c)
12. Financial Matters
 - a. To approve the payment of PAYE for November of £56.20
 - b. To approve the payment of PAYE for December of £56.20
 - c. To approve expenses for Clerk in the sum of £
 - d. To approve payment of Salary for Clerk for November £224.30 (standing order)
 - e. To approve payment of Salary for Clerk for December £224.30 (standing order)
 - f. To approve payment to Mr Lewis grass cutting in sum of £95.00 paid 9/11/19
 - g. To approve Discount Domains Uk in the sum of £119.99 and to agree method of payment
 - h. To approve payment of PATA payroll services in the sum of £23.25
 - i. Presentation of financial reports as attached
 - j. Completion of internal control checklist
 - k. To approve budget for 2020/21
 - l. To approve Precept for 2020/21
13. Planning matters
 - a) application Telecommunication Notification for EE emergency services telegraph pole mast at land at Nashs Barn, Park Lane
 - b) 19/03302/FUL alterations and extensions at the Grange, Brockhampton
14. Date of next meetings as 20th January 2020
15. Any other business for information purposes only and close of meeting

