

SEVENHAMPTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the **Annual Parish Meeting** to be held at Rhodes Memorial Hall on **Wednesday 21st March 2018 at 7.00pm**

_____ *Cllr. Lynne Jackson (Chairman)*

Members of the Council are also summoned to attend a **Parish Council Meeting** which will immediately follow the above for the purpose of transacting the following business.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND. There will be a **Question and Answer** session, if required, for Members of the Public wishing to raise questions.

_____ *Diana Cook (Clerk) 11th March 2018*

ANNUAL PARISH MEETING 2018

A G E N D A

- a. Minutes of previous meeting held on 22nd March 2017
- b. Matters arising
- c. Chairman's annual report
- d. Questions & Answers (if required)

PARISH COUNCIL MEETING

A G E N D A

1. To accept apologies for absence
2. Questions & Answers (if required)
3. Declarations of interest in any item on the agenda
4. To approve the minutes from the last Council meeting and consider matters arising:
 - a. Councillor vacancy
 - b. Purchase of lids for blue grit bins
 - c. Purchase and placement of new grit bins
 - d. New Data Protection Regulations
5. To identify a 'Winter Provisions' policy including salt/grit replenishment & snow plough operations
6. To examine submissions for Grass Cutting Tender and identify contractor
7. Clerk's report including:
 - a. Notice boards – state of repair
 - b. Register of Members Interests
 - c. 'Keep The Cotswolds Beautiful' litter campaign
 - d. Outcome of Chartered Parishes meeting on 8.3.18
8. Financial Matters
 - a. To identify, consider and approve any projects for the forthcoming year
 - b. To approve renewal of ICO data protection (£35)
 - c. To approve Clerk's quarterly salary (£704.40) and expenses (£219.52)
 - d. Presentation of Financial Period 6 (Feb/Mar 2018)
 - e. To identify and approve the Council's budget for the forthcoming year
9. Planning Matters
 - a. Summary of presentation given by Kevin Field, Planning & Dev. Manager CDC
 - b. Consultation on CDC's Local Plan 2011- 2031 (response deadline 4th April)
 - c. To consider any current planning application
10. To confirm date of next (Annual) Parish Council meeting as Wednesday 16th May 2018

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, pregnancy & maternity, religion or belief, sex & sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.