

SEVENHAMPTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the **Parish Council Meeting** to be held at Rhodes Memorial Hall on **Wednesday January 17th 2018** at **7.30pm** for the purpose of transacting the following business.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND and there will be a **Question and Answer** session, if required, for Members of the Public wishing to raise questions.

Diana Cook
(Clerk to Sevenhampton Parish Council)

10th January 2018

A G E N D A

1. To accept apologies for absence
2. Questions & Answers (if required)
3. Declarations of interest in any item on the agenda
4. To approve the minutes from the last Council meeting and consider matters arising:
 - a. Responsible body for the Rural Cinema held at Rhodes Memorial Hall.
 - b. Dog waste bin installed at Church Lane – invoice for £252 received
 - c. Information re Community Agents
 - d. Notice of Vacancy and co-option
5. Winter provisions. To discuss the recent assessment of grit bins and their replenishment during bad weather. To identify the location and supply of additional grit bins. To note the response from the adjacent parish of Whittington.
6. To consider the tree surgeon's report re Elsdown Clump and identify a plan of action
7. To consider & approve requirements & advertisements for grass cutting tender 2018
8. Clerk's report including:
 - a. Amey Highways Contract
 - b. Police Report
 - c. GL3 Community Hub meeting 8.3.18
 - d. Data Protection Officer – legal requirement to appoint
 - e. Confirmation of details held by Leeds BS
 - f. To advise on the increase in hall hire charges
 - g. To advise that SAAA has 5yr auditor contract
 - h. VAT method of claiming to change
 - i. Transparency Code Funding update
9. Financial Matters
 - a. To approve membership renewal for SLCC (£72)
 - b. To approve Clerk's wages (£704.40) & expenses (£108.51)
 - c. Good Neighbour Scheme Insurance renewal – cost to be confirmed
 - d. Approval of renewal of GAPTC – cost to be confirmed
 - e. Presentation of financial update for Period 5
 - f. To identify and approve the required precept for 2018/19
10. Planning Matters
To discuss current planning matters
11. To confirm date and time of next meeting as March 21st, following Annual Parish meeting

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, pregnancy & maternity, religion or belief, sex & sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.