

SEVENHAMPTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the **Parish Council Meeting** to be held at Rhodes Memorial Hall on **Wednesday November 15th 2017 at 7.30pm** for the purpose of transacting the following business.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND and there will be a **Question and Answer** session, if required, for Members of the Public wishing to raise questions.

Diana Cook
Clerk to Sevenhampton Parish Council (9th November 2017)

A G E N D A

1. To accept apologies for absence
2. Questions & Answers (if required)
3. Declarations of interest in any item on the agenda
4. To approve the minutes from the last Council meeting and consider matters arising:
 - a. Next year's grass cutting specifications
 - b. Update of Standing Orders
 - c. Website training
 - d. Winter provisions & snow plough coupling
5. To identify the responsible body for the Rural Cinema held at Rhodes Memorial Hall.
6. Community Connectors Scheme (replacing Community Agents) – presentation from Kevin Dower
7. To note the position of existing grit bins and identify the desired position of additional salt/grit heaps or bins
8. To acknowledge resignation of Cllr Cook and discuss proposals for Councillor co-option
9. Clerk's report including:
 - a. Dog poo bins in Church Lane
 - b. To advise on completion mid-term audit
 - c. Town & Parish Liaison meeting – identification of attendance
 - d. Application for 'Transparency Code' funding
 - e. Presentation of latest police report
10. Financial Matters
 - a. To advise on hall hire payment of £35.25
 - b. To advise on website host renewal - Discount Domains (£119.99)
 - c. To advise on cost of website training (£25 + £50/hour)
 - d. To approve renewal of Clerks & Councils publication at £12 per annum
 - e. Presentation of financial update for Period 4
11. Planning Matters
 - a. To discuss current planning matters
12. To identify meeting dates for the coming year and confirm date of next meeting as January 17th 2018

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, pregnancy & maternity, religion or belief, sex & sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.