

SEVENHAMPTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the **Parish Council Meeting** to be held at Rhodes Memorial Hall on **Wednesday 20th September 2017 at 7.30pm** for the purpose of transacting the following business.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND and there will be a **Question and Answer** session, if required, for Members of the Public wishing to raise questions.

Diana Cook

Clerk to Sevenhampton Parish Council (14th Sept. 2017)

A G E N D A

1. To accept apologies for absence
2. Questions & Answers (if required)
3. Declarations of interest in any item on the agenda
4. To approve the minutes from the last Council meeting and consider matters arising:
 - a. To discuss the inspection of trees on property managed by Council and the assessment of potential risk
5. To discuss and identify additional areas for inclusion on grass cutting contract
6. To update the Council's Standing Orders to exclude Item 1i - regarding the recording of council proceedings
7. To discuss approval of the provision & location of a dog poo/litter bin in Church Lane
8. To consider an application for funding from the Police Commissioner's fund
9. Clerk's report including:
 - a. Availability of training for website management (WordPress) & Transparency Code funding
 - b. Presentation of latest Police report
 - c. To advise that the Emergency Plan has been updated
 - d. To confirm winter provisions
10. Financial Matters
 - a. To discuss request for funding support from Cotswold Citizen Advice
 - b. Presentation of financial update for Period 3 and financial analysis (to date)
 - c. To approve the undertaking of mid-term internal audit
 - d. To approve renewal of Parish Mapping Online (£28 + VAT)
 - e. To approve Clerk's expenses (£90.14) and salary (£724.80) claim for Jul - Sep
11. Planning Matters
 - a. To discuss current planning matters
12. To confirm date of next meeting as 15th November 2017

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, pregnancy & maternity, religion or belief, sex & sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.