

# Parish Council Minutes

**Wednesday 3<sup>rd</sup> June 2015**

## **Sevenhampton Parish Council**

### **Minutes of the extraordinary meeting of the Parish Council**

held on Wednesday 3<sup>rd</sup> June 2015

In the Reading Room, Rhodes Memorial Hall Brockhampton

**Present:** Bill Jenkin, Gordon Day, Harry Boyd, Matthew Cain, Tex Cook, Di Brown (after item 2)

1. **Apologies:** Lynne Jackson (Chairman), Robin Hughes, Paul Hodgkinson  
The meeting would be chaired by Bill Jenkin, Vice Chairman, in the absence of the Chairman.
2. **Declarations of Interest:** Cllrs Matthew Cain, Gordon Day, Harry Boyd and Bill Jenkin declared an interest in any discussion on The Alley although Cllr Cain would be the only one excluded from taking part in the debate and voting on the matter.
3. **Minutes:** The Minutes of the meetings held on 20 May, having been circulated, were approved and signed as a true record of proceedings.
4. **Co-option of Councillor:** Following unanimous agreement it was proposed by Matthew Cain, seconded by Tex Cook and **RESOLVED** that Di Brown be co-opted onto the parish council for the remainder of the term. She then completed the record book and Declaration of Office form. There was no need for a further Register of Interests to be completed.
5. **The Alley:** Cllr Cain left the meeting. After discussion of the draft letter of support prepared by Gordon Day it was agreed that the same be approved with minor amendments and authority given for the same to accompany the proposed private application when submitted with any further amendments required in the light of the terms thereof. Cllr Day would now meet with Leslie Agius to finalise the letter of support so the matter could progress.
6.
  - a.
    - a) The clerk had obtained a new bank mandate form which would be processed in due course, the new signatories to be the new Chairman and the new Clerk together with Cllrs Jenkin and Boyd.
    - b) The Code of Conduct would be reaffirmed and signed by the Chairman at the next meeting on 15 July.
    - c) Membership of the SLCC and GAPTC was confirmed and the parish council agreed that a new Clerk's Manual would be purchased at the price of £47.50. It was also agreed that Cllr Tex Cook would apply for a place on the new Councillor's course run by GAPTC.
    - d) It was confirmed that Cllr Harry Boyd be reappointed representative on the Village Hall Committee and also Planning representative. Cllr Di Brown agreed to act as internal auditor for the year.
7. **DONM:** 15 July 2015 and the Vice Chairman closed the meeting at 8 pm