

# SEVENHAMPTON PARISH COUNCIL

## To all members of the Council

You are hereby summoned to attend the **Annual Parish Council Meeting** to be held at Rhodes Memorial Hall on **Wednesday 17<sup>th</sup> May 2017 at 7.30pm** for the purpose of transacting the following business.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND and there will be a **Question and Answer** session, if required, for Members of the Public wishing to raise questions.

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Diana Cook  
Clerk to Sevenhampton Parish Council (11<sup>th</sup> May 2017)

## A G E N D A

1. To accept apologies for absence
2. Questions & Answers (if required)
3. Declarations of interest in any item on the agenda
4. Election of Chairman and Vice-Chairman
5. To invite and welcome co-opted Councillor
6. To approve the minutes from the last Council meeting and consider matters arising:
  - a. Maps of known watercourses in Parish
  - b. *Neighbourhood Watch* request for new organiser
  - c. Poor road surfaces
7. To re-affirm Standing Orders and Financial Standing Orders for the year
8. To review Registration of Interest
9. To set the dates for Council meetings for the forthcoming year
10. To identify situation re ownership of land known as Elsdon Clump
11. Clerk's report including:  
Response to horse rider's complaint  
Presentation of Police report and warning of 'Council Tax' scam
12. Financial Matters
  - a. To discuss any items contained in the internal auditor's report
  - b. To consider, approve and sign 2016/17 *Annual Governance Statement*
  - c. To consider, approve and sign 2016/17 *Accounting Statements*
  - d. Presentation of accounts for Period 1 and expenditure to date
  - e. To approve payment for domain name 'sevenhampton.org' (£15.59)
  - f. To approve Clerk's expenses and quarterly salary (£94.11 & £697.43 respectively)
  - g. To approve renewal of insurance with Zurich via Community First (£195.58 min )
  - h. To advise on payment method for grass cutting
13. Planning Matters
  - a. To advise on the situation re Whalley Farm
  - b. To discuss planning application 17/01611/FUL and identify response
  - c. To discuss planning application 17/01922/TCONR (Coln Farm, Sevenhampton)
14. To confirm date of next meeting as 19<sup>th</sup> July 2017

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, pregnancy & maternity, religion or belief, sex & sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*