

# SEVENHAMPTON PARISH COUNCIL

## To all members of the Council

You are hereby summoned to attend the **Annual Parish Meeting** to be held at Rhodes Memorial Hall on **Wednesday 22nd March 2017 at 7.00pm**

\_\_\_\_\_  
15<sup>th</sup> March 2017  
Cllr. Lynne Jackson (Chairman)

Members of the Council are also summoned to attend a **Parish Council Meeting** which will immediately follow the above for the purpose of transacting the following business.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND. There will be a **Question and Answer** session, if required, for Members of the Public wishing to raise questions.

\_\_\_\_\_  
15<sup>th</sup> March 2017  
Diana Cook (Clerk)

## ANNUAL PARISH MEETING 2017

### A G E N D A

- a. Minutes of previous meeting held on 16<sup>th</sup> March 2016
- b. Chairman's annual report
- c. Questions & Answers (if required)

## PARISH COUNCIL MEETING

### A G E N D A

1. To accept apologies for absence
2. Questions & Answers (if required)
3. Declarations of interest in any item on the agenda
4. To approve the minutes from the last Council meeting and consider matters arising:
  - a. Proposal of candidate for co-option to vacant Councillor position
5. Presentation from Peter Siret, Flood Risk Management Officer, re owner responsibilities to protect waterways
6. To examine submissions for Grass Cutting Tender and identify contractor
7. Clerk's report including:
  - Cotswold D.C.'s *Clean Up Competition*
  - Police report
  - To advise on purchase of laptop security (McAfee)
  - Acceptance of work at 25 hrs/month on Spinal Column Point 18 (£9.299 /hr)
8. Financial Matters
  - a. To identify, consider and approve any projects for the forthcoming year
  - b. To identify and approve the Council's budget for the forthcoming year
  - c. To approve the payment of £35 to the I.C.O. as required by the Data Protection Act
  - d. To approve GAPTC membership renewal fees of £92.42
  - e. To approve Clerk's salary (£697.43) and expenses claim (£217.24) for Jan – Mar
9. Planning Matters
  - a. To discuss planning application 17/00530/FUL (Sunnyview, The Quarry)
  - b. To note situation re planning application 16/04651/FUL for Whalley Farm
10. To confirm date of next (Annual) Parish Council meeting as 17<sup>th</sup> May 2017

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, pregnancy & maternity, religion or belief, sex & sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*