

# SEVENHAMPTON PARISH COUNCIL

## To all members of the Council

You are hereby summoned to attend the **Parish Council Meeting** to be held at Rhodes Memorial Hall on **Wednesday January 18<sup>th</sup> 2017 at 7.30pm** for the purpose of transacting the following business.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND and there will be a **Question and Answer** session, if required, for Members of the Public wishing to raise questions.

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Diana Cook  
*Clerk to Sevenhampton Parish Council*      (11<sup>th</sup> March 2017)

## A G E N D A

1. To accept apologies for absence
2. Questions & Answers (if required)
3. Declarations of interest in any item on the agenda
4. To approve the minutes from the last Council meeting and consider matters arising:
  - a. Provision of coupling link for snow plough
  - b. Registration of Elsdown Clump with Land Registry
  - c. Possible candidate(s) for co-option to vacant Councillor position
  - d. Launch of new parish website
  - e. Retention of telephone kiosk, Brockhampton
  - f. Alternative transport following reduction of bus service (No 804)
5. Short presentation from Peter Siret, Flood Risk Management Officer re owner responsibilities to protect waterways
6. To advise on the newly introduced Road Safety Community Hub
7. To consider and approve tender/contract for grass cutting in 2017
8. Clerk's report including:
  - a. Fireworks register
  - b. Sgt Richard Knapp – greetings and Police report
  - c. Buckingham Palace Garden Party – nominations requested
  - d. Dog walking leaflet
9. Financial Matters
  - a. To approve membership renewal for SLCC (£67)
  - b. To approve renewal of *Clerks & Council Direct* journal (£12)
  - c. To approve Clerk's expenses (£87.58) & salary claim (£547.75)
  - d. To identify and approve PC security for Council laptop
  - e. To approve the use of Internal Auditor, Ian Selkirk for end of year accounts £80)
  - f. Presentation of latest financial update (Period 5)
  - g. To identify and approve the precept request for 2017/18
10. Planning Matters
  - a. To discuss 'major' application 16/04951/FUL, Whalley Farm and identify Council's response
11. To discuss Clerk's mid-term appraisal and identify any required action (deferred)
12. To identify dates of meetings for the coming year & confirm date of next meeting as **Wednesday 22<sup>nd</sup> March 2017**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, pregnancy & maternity, religion or belief, sex & sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*